

**Hilltop Farms Condominium
Regular Meeting Minutes
February 28, 2023**

Board Members Present: Paresh Patel, Mark DeAngelis, Hemant Pasala, Srikanth Gomattam, **Ravi Kollepara**
BRIGS LLC: Ed Sellers – Sr. Portfolio Manage
Guests: Several Homeowner participated

Meeting called to order at 6:41 PM via conference/video meeting.

1. Ongoing Repair:

1. 82BC perimeter drain. The vendor inspected and probed almost 200 ft. into the perimeter drain and didn't find any blockage in the perimeter drain. The drain exit couldn't be reached or found. **Action** → Ed to reach out to vendor to get clarification how the inspection was done to get clarification on drain exit.
2. Discussed Garage door repair project. **Action** → Ed to consolidate all proposals and provided to Trustees for review. Also Trustee(s) to meet with selected vendor(s) to understand how this work will be performed.
3. Tree trimming proposals be reviewed. **Action** → Trustees to review and authorize.
4. Asphalt repairs to be reassessed in spring to ensure all asphalt damage in the community is included in the repair list during spring/summer. **Action**→ Ed to get comprehensive bids for all work once the snow season is over.
5. The roof leak was checked by vendor and ticket was closed without any details. **Action** → Ed to follow up on what was discovered during inspection and advise trustees.

2. Financial Review:

- Srikanth walked through the December 2023 and January 2024 financials.

2. Open Q&A Session:

- No questions.

Adjourned for executive session.