

# DIVISION 7 CHECKLIST WELL PERMIT APPLICATIONS

RECEIVED

Applicant Name Roger + Dean Church

FEB 05 2007

WATER RESOURCES  
STATE ENGINEER  
COLO.

Application in BLUE or BLACK ink:

Correct Fee:  Check # 8559  
 Credit Card receipt attached  
 Money Order

Type of permit application

- 1) GWS- 46 Monitoring/Observation Well
- 2) GWS-45 General Purpose Well, Type: \_\_\_\_\_
- 3) GWS-44 Residential Well

Previous permit # \_\_\_\_\_ Monitoring Hole # \_\_\_\_\_ VE# \_\_\_\_\_

Tributary Flor. Da River System Flor. Da

Location: SE 1/4 SC 1/4, Section 30, TWP 37 N, RNG Z W E

Over-appropriated

- Subdivided before June 1, 1972
- Subdivision Name Wilderness Lakes Est Lot# 4
- Required attachments (proof of pre-1972, legal description or plat)
- Square 40 acre parcel
- Augmented

Filing       

Non-overappropriated

Variance type well

- Request for variance
- Construction diagram

Topographical quad name LEMON Reservoir

600 foot spacing statements

County parcel number 5375 30402005

Water District 30-F

NW/NW	NE/NW	NW/NE	NE/NE
SW/NW	SE/NW	SW/NE	SE/NE
NW/SW	NE/SW	NW/SE	NE/SE
SW/SW	SE/SW	SW/SE	SE/SE

3960

2640

1320

3960 2640 1320

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: Roger Church

Date: 1-26-07

rev 1/06

**OFFICE OF THE STATE ENGINEER**  
**COLORADO DIVISION OF WATER RESOURCES**  
818 Centennial Bldg., 1313 Sherman St., Denver, Colorado 80203  
(303) 866-3581

APPLICANT

WELL PERMIT NUMBER 272428  
DIV. 7 WD 30 DES. BASIN MD

Lot: 4 Block: Subdiv: WILDERNESS LAKE MOUNTAIN ESTATES

APPROVED WELL LOCATION

LA PLATA COUNTY

SE 1/4 SE 1/4 Section 30  
Township 37 N Range 7 W New Mex P.M.

DISTANCES FROM SECTION LINES

Ft. from	Section Line
Ft. from	Section Line

ROGER & DEAN CHURCH  
2855 N MAIN, B-106  
DURANGO, CO 81301-

(970) 259-1806

**PERMIT TO CONSTRUCT A WELL**

UTM COORDINATES (Meters, Zone: 13, NAD83)  
Easting: Northing:

ISSUANCE OF THIS PERMIT DOES NOT CONFER A WATER RIGHT  
CONDITIONS OF APPROVAL

- 1) This well shall be used in such a way as to cause no material injury to existing water rights. The issuance of this permit does not ensure that no injury will occur to another vested water right or preclude another owner of a vested water right from seeking relief in a civil court action.
- 2) The construction of this well shall be in compliance with the Water Well Construction Rules 2 CCR 402-2, unless approval of a variance has been granted by the State Board of Examiners of Water Well Construction and Pump Installation Contractors in accordance with Rule 18.
- 3) Approved pursuant to CRS 37-92-602(3)(b)(II)(A) as the only well on a residential site of 5.6 acres described as lot 4, block 0, Wilderness Lake Mountain Estates Subdivision, La Plata County.
- 4) The use of ground water from this well is limited to ordinary household purposes inside one single family dwelling. The ground water shall not be used for irrigation or other purposes.
- 5) The pumping rate of this well shall not exceed 15 GPM.
- 6) The return flow from the use of this well must be through an individual waste water disposal system of the non-evaporative type where the water is returned to the same stream system in which the well is located.
- 7) Pursuant to Rule 6.2.3 of the Water Well Construction Rules, the well construction contractor shall submit the as-built well location on work reports required by Rule 17.3 within 60 days of completion of the well. The measured location must be accurate to 200 feet of the actual location. The location information must include either the 1/4, 1/4, Section, Township, Range, and distances from section lines, or a GPS location pursuant to the Division of Water Resources' guidelines.

NOTE: Parcel Identification Number (PIN): 5375-304-02-005 1/31/07

APPROVED  
JST

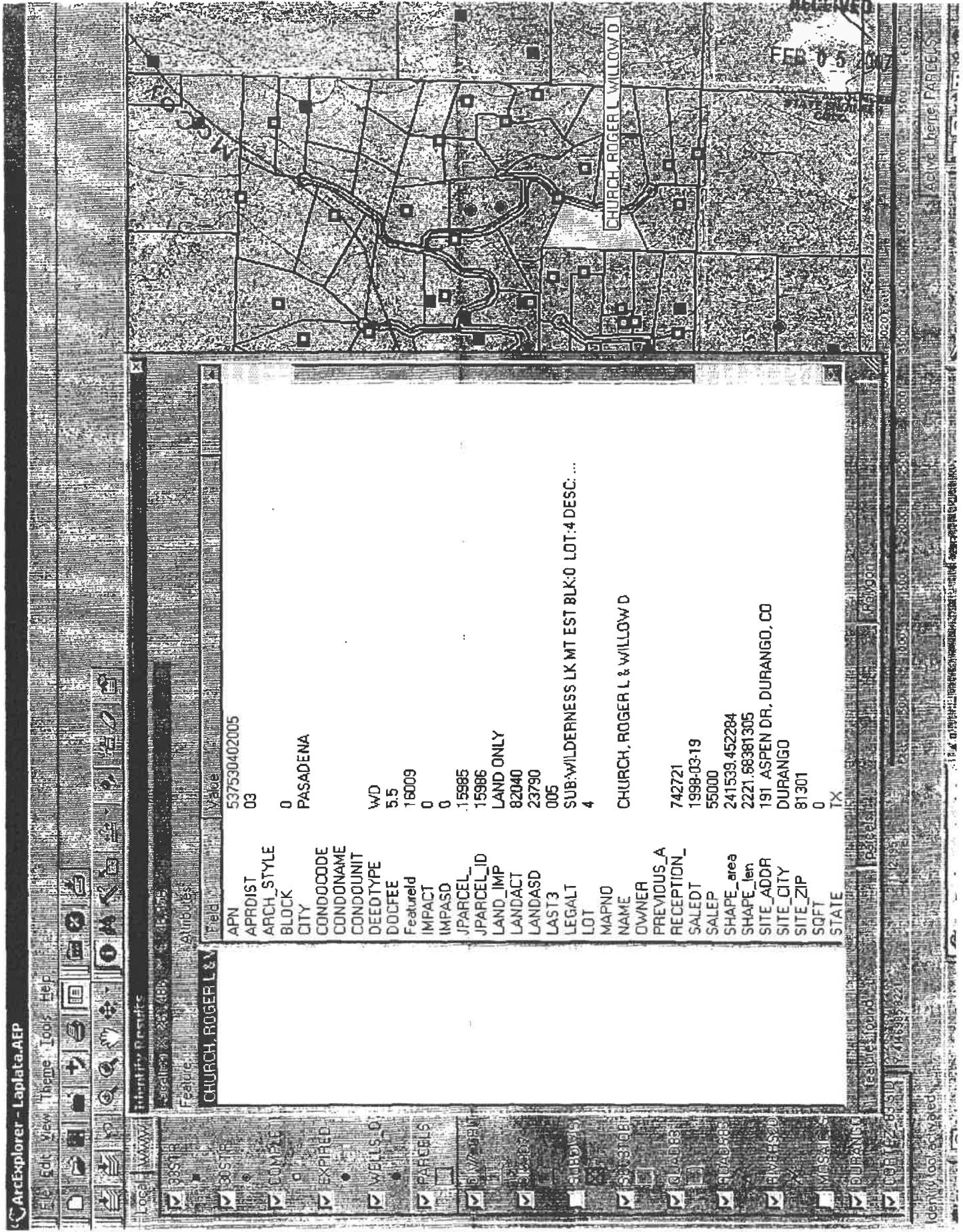
State Engineer

*Hal D. Simon*

Receipt No. 9702412

DATE ISSUED 01-31-2007

*Jeff S. E.*  
By EXPIRATION DATE 01-31-2009



COLORADO DIVISION OF WATER RESOURCES  
DEPARTMENT OF NATURAL RESOURCES  
1313 SHERMAN ST., RM 818, DENVER, CO 80203  
phone - info: (303) 866-3587 main: (303) 866-3581  
fax: (303) 866-3589 <http://www.water.state.co.us>

## RESIDENTIAL Note: Also use this form to apply for livestock watering Water Well Permit Application

Review Instructions on reverse side prior to completing form.  
The form must be completed in black or blue ink or typed.

### 1. Applicant Information

Name of applicant

*Roger & Dean Church*

Mailing address

2855 N. MAIN B-106

City

DURANGO

State

CO

Zip code

81301

Telephone #

(970) 254-1806

### 2. Type Of Application (check applicable boxes)

<input checked="" type="checkbox"/> Construct new well	<input type="checkbox"/> Use existing well
<input type="checkbox"/> Replace existing well	<input type="checkbox"/> Change or increase use
<input type="checkbox"/> Change source (aquifer)	<input type="checkbox"/> Reapplication (expired permit)
<input type="checkbox"/> Other:	

### 3. Refer To (if applicable)

Well permit #

Water Court case #

Designated Basin Determination #

Well name or #

### 4. Location Of Proposed Well

County

LA PLATA

St

1/4 of the SE 1/4

Section

30

37

N or S

Range

E or W

Principal Meridian

7

NW

Distance of well from section lines (section lines are typically not property lines)

FT from  N  S

FT. from  E  W

For replacement wells only - distance and direction from old well to new well

feet

direction

Well location address (if applicable)

191 ASPEN DRIVE

DURANGO, CO

81301

Optional: GPS well location information in UTM format

You must check GPS unit for required settings as follows:

Format must be UTM

Zone 12 or  Zone 13

Easting:

Units must be Meters

Datum must be NAD83

Northing:

Unit must be set to true north

Was GPS unit checked for above?  YES

Remember to set Datum to NAD83

### 5. Parcel On Which Well Will Be Located

A. You must check and complete one of the following:

<input checked="" type="checkbox"/> Subdivision: Name <i>WILDERNESS LAKE MOT. EST.</i>	Lot <i>4</i> Block <i>0</i> Filing/Unit _____
<input type="checkbox"/> County exemption (attach copy of county approval & survey):	Name# _____
<input type="checkbox"/> Parcel less than 35 acres, not in a subdivision, attach a deed with metes and bounds description recorded prior to June 1, 1972	Name# _____
<input type="checkbox"/> Mining claim (attach a copy of the deed or survey):	Name# _____
<input type="checkbox"/> Square 40 acre parcel as described in Item 4	
<input type="checkbox"/> Parcel of 35 or more acres (attach a metes and bounds description or survey)	
<input type="checkbox"/> Other (attach metes & bounds description or survey and supporting documents)	
B. # of acres in parcel <i>5.6</i>	C. Are you the owner of this parcel? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if no - see instructions)
D. Will this be the only well on this parcel? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if no - list other wells)	

E. State Parcel ID# (optional):

*5375-304-02-005*

Office Use Only

Form GWS-44 (02/2005)

**RECEIVED**

*1/26/07*

FEB 05 2007  
WATER RESOURCES  
STATE ENGINEER  
COLO.

### 6. Use Of Well (check applicable boxes)

See instructions to determine use(s) for which you may qualify

<input checked="" type="checkbox"/> A. Ordinary household use in one single-family dwelling (no outside use)
<input type="checkbox"/> B. Ordinary household use in 1 to 3 single-family dwellings: Number of dwellings: _____
<input type="checkbox"/> Home garden/lawn irrigation, not to exceed one acre: area irrigated _____ sq. ft. <input type="checkbox"/> acre
<input type="checkbox"/> Domestic animal watering - (non-commercial)
<input type="checkbox"/> C. Livestock watering (on farm/ranch/range/pasture)

### 7. Well Data (proposed)

Maximum pumping rate *15* gpm Annual amount to be withdrawn \_\_\_\_\_ acre-feet *2*

Total depth *200* feet Aquifer *ANIMALS*

### 8. Water Supplier

Is this parcel within boundaries of a water service area?  YES  NO If yes, provide name of supplier:

### 9. Type Of Sewage System

<input checked="" type="checkbox"/> Septic tank / absorption leach field
<input type="checkbox"/> Central system: District name: _____
<input type="checkbox"/> Vault: Location sewage to be hauled to: _____
<input type="checkbox"/> Other (attach copy of engineering design and report) <i>DAK</i>

### 10. Proposed Well Driller License # (optional): *8559*

### 11. Signature Of Applicant(s) Or Authorized Agent

The making of false statements herein constitutes perjury in the second degree, which is punishable as a class 1 misdemeanor pursuant to C.R.S. 24-4-104 (13)(a). I have read the statements herein, know the contents thereof and state that they are true to my knowledge.

Sign here (Must be original signature)

Date

*1/26/07*

Print name & title

*Roger L. Church*

### Office Use Only

USGS map name	DWR map no.	Surface elev.
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Receipt area only

Trans Number: 3613024

2/5/2007 12:39:58 PM

Pat Morrison (12)

Total Trans Amt: \$100.00

CHECK

Check Number: 8559

Check Amount: \$100.00

*Rec'd 4/7/2007*

WE	TOPO
WR	MYLAR
CWCB	SBS
TOPO	1
MYLAR	WD 30
SBS	BA MD

FORM No. GWS-68 5/2019	<b>POST-CONSTRUCTION WELL INSPECTION REPORT</b> State Of Colorado, Office Of The State Engineer 1313 Sherman St., Room 821, Denver, CO 80203 303.866.3581 <a href="http://www.water.state.co.us">www.water.state.co.us</a> and <a href="mailto:dwrpermitsonline@state.co.us">dwrpermitsonline@state.co.us</a>			For Office Use Only
1. Well Permit Number: 272428		Receipt Number:		
2. Well Owner Information:				
Name Of Well Owner: Earl Haberman				
Mailing Address: 191 Aspen Drive				
City: Durango		State: CO	Zip Code: 81301	
Phone: ( 254 ) 715 - 4741 Email: <a href="mailto:earlhjr@sbcglobal.net">earlhjr@sbcglobal.net</a>				
3. Well Location Street Address: 191 Aspen Drive, Durango CO 81301				
4. GPS Well Location: <input type="checkbox"/> Zone 12 <input checked="" type="checkbox"/> Zone 13 Easting: 263496 Northing: 4146904 County: LaPlata				
5. Legal Well Location: 1/4, 1/4, Sec. , Twp. <input type="checkbox"/> N or S <input type="checkbox"/> E or W <input type="checkbox"/> N or S section line and <input type="checkbox"/> E or <input type="checkbox"/> W section line.				
Distances from Section Lines: _____ ft. from <input type="checkbox"/> N or <input type="checkbox"/> S section line and _____ ft. from <input type="checkbox"/> E or <input type="checkbox"/> W section line.				
Subdivision: _____ Lot _____ Block _____ Filing / Unit _____				
6. Well Information: Ground Surface Elevation 8671 feet Type of Existing Well Drilled				
Who Constructed Well Unknown Approximate Date Completed 08/01/2007				
Who Installed Pump Unknown Approximate Date Pump Installed 08/01/2007				
Total Depth 140 feet   Estimated flow rate 8 gpm Other wells located on this parcel None				
Distance to nearest septic tank / sewer line 150 feet Distance to nearest leach field 150 feet				
7. For the section below, if stating no for any reason please explain.				
Yes	Is the well in a clean and sanitary location?			
Yes	Is the well maintained in a clean and sanitary condition?			
Yes	Is the ground at the surface sloped away from the well for proper drainage?			
Yes	Is the surface surrounding the well firm and stable?			
No	Is the well situated in a well house or vault? _____ If so, is the well house or vault in good repair and condition?			
Yes	Is the well equipped with a sanitary well seal/cap?			
Yes	Is the well constructed with steel casing at the surface?			
Yes	Does the casing extend at least one (1) foot above the surface?			

8. Any Concerns about this well? Recommendations? Specific repairs required? (please number your comments) Please Include Photos Well in good condition.

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9. Photographs (Required)  Photos Submitted via Email  Printed Photos Included

10. Disclaimer: By undertaking this well inspection, and completing this report, the undersigned licensed contractor or authorized individual does not certify, and this form should not be interpreted to certify, that this well was properly constructed or that water from this well is safe to use. This report concerns the condition of the well regarding only those aspects of the well that can be discerned by a non-invasive inspection, including the location of the well, the condition of the surface completion and surrounding area, and any other observations that can be noted on this form regarding the construction of the well and its condition. Given that no post-construction inspection of the well can affirmatively determine the subsurface condition of the well, the undersigned individual cannot certify that this well is constructed to meet the standards of the Rules and Regulations for Water Well Construction, Pump Installation, Cistern Installation, and Monitoring and Observation Hole/ Well Construction (Construction Rules, 2 CCR 402-2), and no liability should be assigned to the contractor inspecting this well regarding the well's construction or the safety of water produced from it.

11. Name: Doug Rathjen Email: [ap@dakdrilling.com](mailto:ap@dakdrilling.com)  
 Licensed Contractor or Authorized Individual Only

Signature: Doug Rathjen Date of Inspection: 11/23/2021 License No: 858; OR  P.G.,  P.E.

## INSTRUCTIONS FOR POST-CONSTRUCTION WELL INSPECTION REPORT

This report must be computer generated online, typed or printed in **BLACK OR BLUE INK** and may be reproduced by photocopy or computer generation. Photocopy reproductions must retain margins and print quality. Attach additional sheets if more space is required. Each additional sheet must be identified at the top by the well owner's name, the permit number, form name/number and a sequential page number. Report depths in feet below ground surface.

If filing online please see online form submittal instructions at

<http://water.state.co.us/groundwater/wellpermit/onlineformsubmittal/Pages/DWRSite1.aspx>

You may also save, print and email the completed form to: [dwrpermitsonline@state.co.us](mailto:dwrpermitsonline@state.co.us)

**Item Instructions:** (numbers correspond with those on the front of this form)

Complete as much information as known

1. Complete the well permit and receipt number.
2. Provide the identification (owner's well designation) for the well.
3. Provide the street address where the well is located.
4. Provide the GPS location and County where the well was drilled (required field).  
Colorado contains two (2) UTM zones. Zone 13 covers most of Colorado. The boundary between Zone 12 and Zone 13 is the 108<sup>th</sup> Meridian (longitude). West of the 108<sup>th</sup> Meridian is UTM Zone 12 and east of the 108<sup>th</sup> Meridian is UTM Zone 13. The 108<sup>th</sup> Meridian is approximately 57 miles east of the Colorado-Utah state line. On most GPS units, the UTM zone is given as part of the Easting measurement, e.g. 12T0123456. Check the appropriate box for the zone.
5. Complete the legal description location of the well. For wells located in subdivisions, the name, lot, block, and filing, must be provided.
6. Complete Well Information to the best of your ability.
7. Indicate with Yes or No the status of common well construction standards.
8. List any additional concerns you have about the well's construction, recommendations for construction or specific repairs required. Numbering comments helps in the clear explanation and understanding of issues.
9. Check the box indicating how photos of the well are going to be submitted. Photos can be submitted as hard copy or via email to [dwrpermitsonline@state.co.us](mailto:dwrpermitsonline@state.co.us). Photos are required.
10. Please note the Disclaimer.
11. A Post-Construction Well Inspection Report must be signed by a Licensed Well Construction Contractor or Authorized Individual (per Rule 17.1.7 of the Water Well Construction Rules and Regulations, 2 CCR 402-2). Fill in Name, Email, and Address and License Number (or PE/PG) of the Individual who is responsible for the Inspection. The licensed contractor or authorized individual responsible for the inspection of the well must sign or if filing online, enter his/her name on the report. If filing online the State Engineer considers the entering of the licensed contractors name on the form to be a certification of accuracy and truthfulness in compliance with Rule 17.4 of the Water Well Construction Rules and Regulations, 2 CCR 402-2.

**Rule 17.4 Certification** - Work reports must be signed and certified as to accuracy and truthfulness of the information on the report by the well construction or pump installation contractors or authorized individuals responsible for the work performed by them or under their direction or supervision, or by the private driller or private pump installer if the work was performed by them. Such reports are deemed to be completed, signed and certified under oath.

Submit completed report to: State of Colorado, Office of the State Engineer, 1313 Sherman St, Room 821, Denver, CO 80203. You may also save, print, scan and email the completed form to [dwrpermitsonline@state.co.us](mailto:dwrpermitsonline@state.co.us)

**IF YOU HAVE ANY QUESTIONS** regarding any item on this form, please call the Division of Water Resources Ground Water Information Desk (303-866-3587), or the nearest Division of Water Resources Field Office located in Greeley (970-352-8712), Pueblo (719-542-3368), Alamosa (719-589-6683), Montrose (970-249-6622), Glenwood Springs (970-945-5665), Steamboat Springs (970-879-0272), or Durango (970-247-1845), or refer to our web site at [www.water.state.co.us](http://www.water.state.co.us) for general information, forms, online filing instructions and access to state rules and statutes.



**ORIGINAL PERMIT APPLICANT(S)**

CHURCH ROGER & DEAN

**APPROVED WELL LOCATION**

Water Division: 7 Water District: 30  
Designated Basin: N/A  
Management District: N/A  
County: LA PLATA  
Parcel Name: WILDERNESS LAKE MOUNTAIN ESTATES  
Lot: 4 Block: Filing:  
Physical Address: 191 ASPEN DR DURANGO, CO 81301  
SE 1/4 SE 1/4 Section 30 Township 37.0 N Range 7.0 W New Mexico  
P.M.

Well to be constructed on specified tract of land

**PERMIT TO CONSTRUCT A NEW WELL**

**ISSUANCE OF THIS PERMIT DOES NOT CONFER A WATER RIGHT  
CONDITIONS OF APPROVAL**

- 1) This well shall be used in such a way as to cause no material injury to existing water rights. The issuance of this permit does not ensure that no injury will occur to another vested water right or preclude another owner of a vested water right from seeking relief in a civil court action.
- 2) The construction of this well shall be in compliance with the Water Well Construction Rules 2 CCR 402-2, unless approval of a variance has been granted by the State Board of Examiners of Water Well Construction and Pump Installation Contractors in accordance with Rule 18.
- 3) Approved pursuant to CRS 37-92-602(3)(b)(II)(A) as the only well on a residential site of 5.6 acres described as lot 4, block 0, Wilderness Lake Mountain Estates Subdivision, La Plata County.
- 4) The use of ground water from this well is limited to ordinary household purposes inside one single family dwelling. The ground water shall not be used for irrigation or other purposes.
- 5) The pumping rate of this well shall not exceed 15 GPM.
- 6) The return flow from the use of this well must be through an individual waste water disposal system of the non-evaporative type where the water is returned to the same stream system in which the well is located.
- 7) Pursuant to Rule 6.2.3 of the Water Well Construction Rules, the well construction contractor shall submit the as-built well location on work reports required by Rule 17.3 within 60 days of completion of the well. The measured location must be accurate to 200 feet of the actual location. The location information must include either the 1/4, 1/4, Section, Township, Range, and distances from section lines, or a GPS location pursuant to the Division of Water Resources' guidelines.

NOTE: Parcel Identification Number (PIN): 5375-304-02-005

SEE THE ORIGINAL WELL PERMIT FILE FOR PERMIT CONDITIONS OF APPROVAL AND ADDITIONAL DETAILS. THE ORIGINAL PERMIT FILE CAN BE VIEWED USING THE WELL PERMIT SEARCH TOOL AT DWR.COLORADO.GOV

NOTE: This permit was reinstated pursuant to the Post-Construction Well Inspection Report (form GWS-68) submitted by the well owner. Construction details for this existing well have not been provided to DWR; therefore, it is not known if the construction of this well is in compliance with the Water Well Construction Rules, 2 CCR 402-2. Reinstatement of this permit and acceptance of form GWS-68 does not relieve the well owner of responsibility or liability in the event contamination of the groundwater source results from the construction or use of this well, nor does the State Engineer assume any responsibility or liability should contamination occur. JST 2/1/2022

See Original Permit

Date Issued: 1/31/2007

Issued By

Expiration Date: 1/31/2009

WELL PERMIT NUMBER 272428-

RECEIPT NUMBER 9702412

03-02-2022 PERMIT AMENDMENT (LOCATION)

02-01-2022 PERMIT REINSTATED

02-01-2022 CHANGE IN OWNER NAME/MAILING ADDRESS. CHANGED TO EARL HABERMAN

Form No. GWS-42 08/2016	<b>COLORADO DIVISION OF WATER RESOURCES</b> <b>DEPARTMENT OF NATURAL RESOURCES</b> 1313 Sherman St., Ste 821, Denver CO 80203 (303) 866-3581 dwrpermitsonline@state.co.us		For Office Use Only
<b>APPLICATION FOR WELL LOCATION AMENDMENT</b>			RECEIVED 02/04/2022 Water Resources State Engineer COLO  10018714
<b>PRIOR TO COMPLETING THIS FORM, SEE INSTRUCTIONS ON REVERSE SIDE</b> <b>INCOMPLETE, POOR QUALITY, OR ILLEGIBLE FORMS CANNOT BE PROCESSED AND WILL BE RETURNED</b>			
Name, address and phone number of well owner: Name(s): <u>Earl Haberman</u> Mailing Address: <u>191 Aspen Dr</u> City, St. Zip: <u>Durango, CO 81301</u> Phone: <u>(254) 715 - 4741</u> Email: <u>earlhjr@sbcglobal.net</u>			
<b>Location Amendment requested for:</b>			
<input type="checkbox"/> Exempt/small capacity well permitted, registered, or first used prior to May 8, 1972, OR non-exempt well permitted prior to May 17, 1965, or registered pursuant to Section 37-90-139 – NO FEE REQUIRED (see instructions on reverse side).			
<input checked="" type="checkbox"/> Exempt well permitted on or after May 8, 1972, OR non-exempt well permitted on or after May 17, 1965 – FEE REQUIRED (see instructions on reverse side).			
<b>Well Permit Number:</b> <u>272428</u>		Receipt Number: <u>9702412</u>	
<b>AMENDED WELL LOCATION:</b> County: _____		Owner's Well Designation (optional): _____	
<u>191 Aspen Dr</u> Street Address at Well Location		<u>Durango</u> City	<u>CO</u> State <u>81301</u> Zip
<u>SE</u> <u>1/4</u> of the <u>SE</u> <u>1/4</u> , Sec. <u>30</u> , Township <u>37.0</u> <input checked="" type="checkbox"/> N. or <input type="checkbox"/> S., Range <u>7.0</u> <input type="checkbox"/> E. or <input checked="" type="checkbox"/> W., <u>N.M.</u> <u>P.M.</u>			
Distance from Section Lines: _____ Ft. from <input type="checkbox"/> N. or <input type="checkbox"/> S. Line, _____ Ft. from <input type="checkbox"/> E. or <input type="checkbox"/> W. Line.			
Subdivision Name (if applicable): <u>Wilderness Lakes Estates</u> , Lot <u>4</u> , Block <u>_____</u> , Filing/Unit <u>_____</u>			
Optional: GPS well location information in UTM format. The following GPS settings are required: Format must be <b>UTM</b> . <input type="checkbox"/> Zone 12 or <input checked="" type="checkbox"/> Zone 13. Units must be in <b>meters</b> . Datum must be <b>NAD83</b> . Unit must be set to <b>true north</b> .			
<b>Easting:</b> <u>263496</u>		<b>Northing:</b> <u>4146904</u>	
The location of the existing well needs to be amended for the following reason(s): Attach appropriate documentation as necessary. Original permitted location was incorrect    			
The making of false statements herein constitutes perjury in the second degree, which is punishable as a class 1 misdemeanor pursuant to C.R.S. 24-4-104(13)(a). I (we) claim and say that I (we) (are) the owner(s) of the well described above, have read the statements herein, know the contents thereof, and state that they are true to my (our) knowledge.			
Signature(s) of the well owner or agent <u>Earl Haberman</u>	Please print the Signer's Name & Title <u>Earl Haberman</u>		Date <u>02/04/2022</u>
Signature of DWR staff indicates approval of the amended well location shown above pursuant to Policy Memorandum 93-1. For Staff Use Only   <u>K. Fuller</u> <u>03/02/2022</u>			
Staff Signature	Date		